Accessing the Trainer Application

The Trainer Application is in the Competitor Portal and you’ll need to be logged into a user account (free) to access this section of the site. If you click the Competitor Portal and you aren’t logged in, it will prompt you to do so and you can create your account from here if need be.

Please set up your account with complete and accurate contact information—the application pulls your contact information in from your account.

MOST applicants will be creating a 2021 Trainer Application. You will ONLY create a 2020 Trainer Application if you are not a previously accepted 2020 Trainer and you have acquired a 2020-registered horse which you will be continuing the 2020 competition year with.
Completing the Trainer Application

The below outlines what is included in the application.

A. **Entry Details**: This section captures basic contact information and demographics.
   a. Entry Type: Select whether this is an individual or team application. If you are entering as a team AND as an individual, you will need to complete one application for each entry. Team applications should be filled out with the captain’s information and two team members will need to be declared at the point of application.
   b. Contact Information: Remember, this is pulled from your user account so if you see any errors, you need to back out of the application and correct them by editing your user account.
   c. Opt-In to text message reminders: The RRP sends occasional texts throughout the year with important reminders as well as during the event for live updates.
   d. Date of Birth: If you are a minor, the application will ask for parental contact information.
   e. Status as Junior, Professional, or Amateur as defined by the United States Equestrian Federation. Essentially, if you are in the year in which you would turn 19 and are compensated in any way (cash, reduced board, product) for your riding in any capacity (jockey/exercise rider, in any discipline even if not governed by USEF), you are a professional. If not, you are an amateur. Juniors are considered such until December 31 of the year in which they turn 18. Riders under the age of 12 may not compete in the Makeover.

B. **Background**: This section requests information that helps us assess your riding ability and experience.
   a. Governing Body and Membership ID: If you participate in an equestrian sport under a national governing body, please provide the primary organization and your membership number so we may view your competition record.
   b. Discipline: Identify which discipline most closely aligns with your riding background. You may pick a secondary discipline if applicable. This does not lock you into competing in this discipline in October.
c. Experience: This is a narrative section where you may include information like how long you’ve been riding, what experience you have specifically with Thoroughbreds or green horses, competition results/highlights, and so on.

d. Video: Video should support your narrative of your riding ability and demonstrate competency and safety at the level required in competition. This could mean basic flat work showing transitions and all gaits and jumping courses of 2’6” or more, training level dressage, liberty work, stick and ball work, obstacle work, barrel patterns, or anything else applicable to your discipline of experience. It is suggested that you do not use your Makeover horse for your application video, since they should be too green to demonstrate the level required in competition at this stage. Please make sure you provide complete URLs to videos that are set for public viewing.

i. Good video is: no longer than three minutes, may include prior competition videos, clearly shows the horse and rider

ii. Unhelpful video is: slideshows of still photos, dark or grainy, poorly follows horse and rider or is too far away, set to private, is too short and/or does not show enough to make an assessment such as a 15-second clip through a cross rail gymnastic.

e. References: Provide at least one reference along with their contact information. This person should be familiar with your riding ability and horsemanship.

C. Document Upload: In this section you can upload your participation agreement and veterinary recommendation. If for any reason you don’t have this handy when you apply, you can upload it under Manage My Entries in the Competitor Portal no later than January 15, 2021.

D. Application Fees: Select the number of horses you will enter under this application and you will be directed to PayPal to pay your application fees (PayPal account or credit card). If for any reason you do not pay your fees when you apply, you can return to pay them via Manage My Entries in the Competitor Portal no later than January 15, 2021.

Manage My Entries

You can return to the Manage My Entries section of the Competitor Portal at any time to add your team members, pay your application fees, and upload your participation agreement or vet recommendation by January 15, 2021. If you need to make any changes to your application, you will need to contact secretary@tbmakeover.org, also by January 15, 2021.